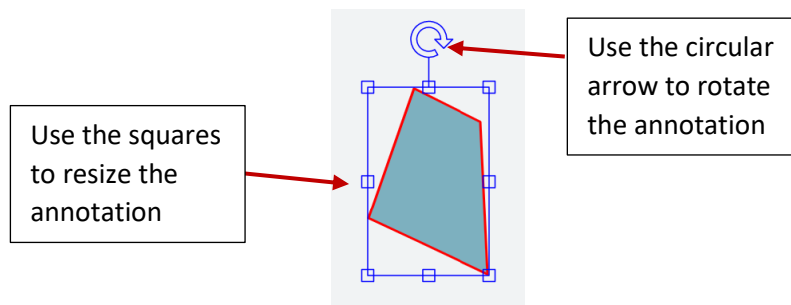
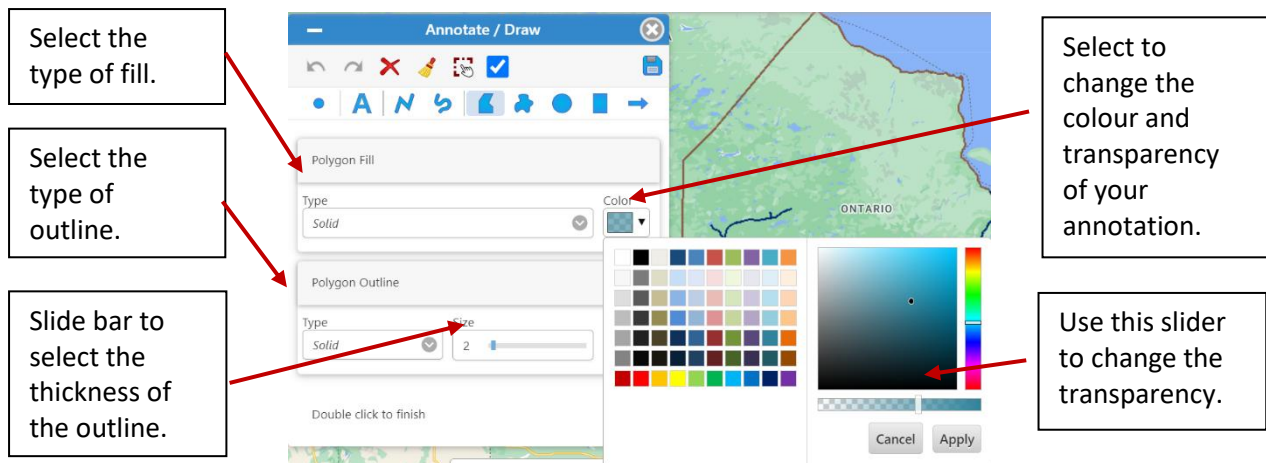
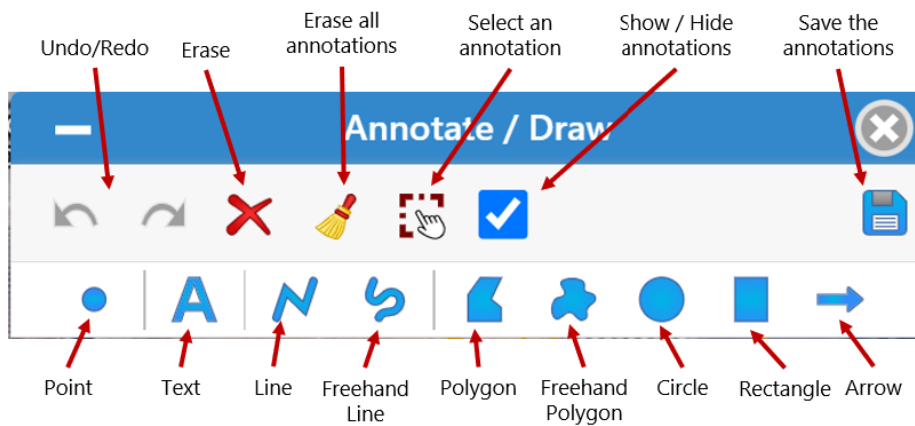


GeoViewer – Annotation & User Views

Quick Tips

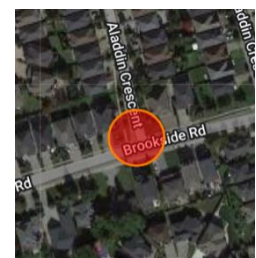
Annotation



Point Annotation:

Point types include: Circle, Square, Triangle, Star, Rhomb.


1. Select the option in the menu. ●
2. Define the point type, size, and colour as well as the outline type, size, and colour.
3. Click anywhere on the map to place the point.
4. Click and hold the annotation to move it on the map.



GeoViewer – Annotation & User Views

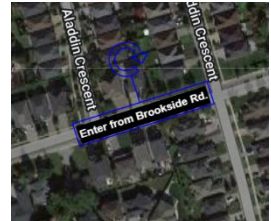
Quick Tips

Text Annotation:


1. Select the option in the menu. 
2. Type the text in the text field. Use the Enter key on your keyboard to add multiple line text.
3. Define the text size, font, font colour, whether it is Bold, Italics, Underlined, and the background fill colour (if desired).
4. Click anywhere on the map to place the point.

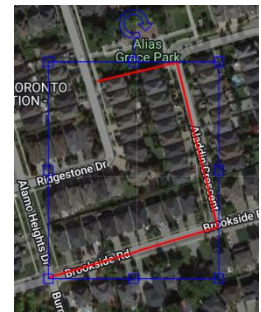
NOTE: It is best practise to create the text only at the map scale you want it used, since it is the only map annotation function not scale dependent. Meaning that if you zoom in or out, the text size does not change in proportion to the map but remains the same relative size on the screen.

5. Click and hold the annotation to move it on the map. Use the circular arrow to rotate the text in any direction.




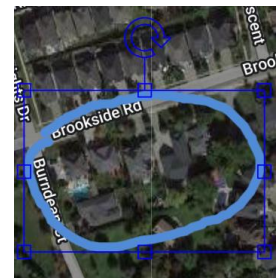
Straight Line Annotation:

1. Select the option in the menu. 
2. Define the line type, size, and colour.
3. Position your mouse at the start of the line and click once to begin the line. Move to create a straight line. With each click you create a new vertex.
4. Double-click to end the line.
5. Click and hold the annotation to move it on the map. Use the circular arrow to rotate the line in any direction. Use the squares surrounding the annotation to resize the annotation.




Freehand Annotation:

1. Select the option in the menu. 
2. Define the line type, size, and colour.
3. Position your mouse at the start of the line and click and hold to create the line.
4. Release the mouse to end the line.
5. Click and hold the annotation to move it on the map. Use the circular arrow to rotate the line in any direction. Use the squares surrounding the annotation to resize the annotation.



Polygon Annotation:

1. Select the option in the menu. 
2. Define the polygon fill type and colour and the outline type, size, and colour.
3. Position your mouse at one of the vertices of the polygon and click once to begin drawing. Move the mouse to draw the outline of the polygon. Each click creates a new vertex.
4. Double click to end the polygon.




GeoViewer – Annotation & User Views

Quick Tips


5. Click and hold the annotation to move it on the map. Use the circular arrow to rotate the polygon in any direction. Use the squares surrounding the annotation to resize the annotation.

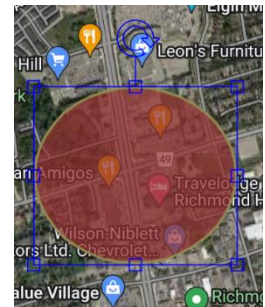
Freehand Polygon Annotation:

1. Select the option in the menu. 
2. Define the polygon fill type and colour and the outline type, size, and colour.
3. Position your mouse at one of the vertices of the polygon and click and hold down the mouse to draw the polygon.
4. Release the mouse to end the polygon.
5. Click and hold the annotation to move it on the map. Use the circular arrow to rotate the polygon in any direction. Use the squares surrounding the annotation to resize the annotation.




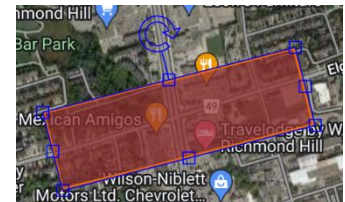
Circle Annotation:

1. Select the option in the menu. 
2. Define the circle fill type and colour and the outline type, size, and colour.
3. Position your mouse at one of the edges of the circle and click and hold down the mouse to draw the circle.
4. Release the mouse to end the circle.
5. Click and hold the annotation to move it on the map. Use the circular arrow to rotate the circle in any direction. Use the squares surrounding the annotation to resize the annotation.




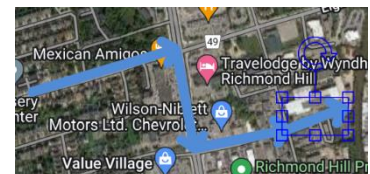
Rectangle Annotation

1. Select the option in the menu. 
2. Define the rectangle fill type and colour and the outline type, size, and colour.
3. Position your mouse at one of the corners of the rectangle and click and hold down the mouse to draw the rectangle.
4. Release the mouse to end the rectangle.
5. Click and hold the annotation to move it on the map. Use the circular arrow to rotate the rectangle in any direction. Use the squares surrounding the annotation to resize the annotation.



Arrow Annotation:

1. Select the option in the menu. 
2. Define the arrow type, size, and colour.
3. Position your mouse where you would like the arrow to begin. Click once to begin the arrow. With every click the arrow will end and a new one will begin.
4. Double-click to end the arrow/sequence of arrows.
5. Reselect the annotation in order to move it on the map, rotate it using the circular arrow, or resize it using the squares surrounding the arrow.



GeoViewer – Annotation & User Views

Quick Tips

User Views

The 'User Views' function allows you to save and share the current GeoViewer map view including any added annotations.

Please Note

User Views are Topic specific, meaning you will only see the user views you created in the topic selected or those shared with you by others who have access to the same topic. If you wish to share a User View with someone, ensure they use the same topic first or switch topics before adding the User View.

Adding a New User View

To **add** a new User View:

- 1) Ensure your display is centered on the area of interest that you would like to capture.
- 2) Select the 'User Views' button to open a form which allows you to add, share, and manage your 'User Views'.
- 3) Enter a name for this 'User View' in the field 'Add User View'. The default expiry date is set for one year from the view's creation. If you require a different timescale, modify the Expiry Date.
- 4) A description can be added (but this is not mandatory).
- 5) Click the 'Add' button to add your view. The new user view will appear in the list above.

Details Display Annotation

Name * Create Date Expiry Date *

Property for Acquisition Apr 28, 2024 Apr 28, 2025

Description (more...)

User View Description

Clear Copy Delete Add

Manage Existing User Views

To **update** an existing 'User View':

- 1) Select the name of the existing 'User View' from the menu.
- 2) Update the map or annotation and then select the 'Update' button. The current map view will become the updated view.

To **delete** an existing 'User View':

- 1) Select the existing 'User View' from the menu.
- 2) Click the 'Delete' button. This will remove the 'User View' from this Topic and the associated 'User View' menu. It will also remove it for any users you shared the view with.

To **copy** an existing 'User View':

GeoViewer – Annotation & User Views


Quick Tips

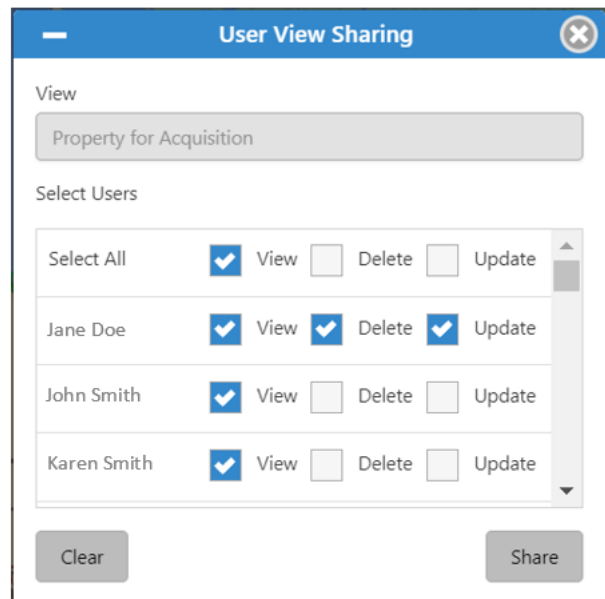
- 1) Select the existing 'User View' from the menu.
- 2) Click the 'Copy' button. This will duplicate the 'User View' in the associated 'User View' menu.

Sharing User Views

'User Views' can be shared with other users who are granted access to the same Topic in which the 'User View' exists. If you wish to share a 'User View' with someone, ensure they are in the same topic first or switch topics before adding the 'User View'.

To share a 'User View':

- 1) Select the existing 'User View' from the menu and click the people icon  beside the 'User View' name. A new window will be displayed with a list of GeoViewer users.
- 2) You can share the 'User View' with one or more users by clicking on the check box next to their name or share with all users by clicking the "Select All" boxes.
- 3) Once you give access to a user to View the 'User View' you can also give them access to Update or Delete the 'User View' by selecting the correlated check boxes.
- 4) Click the 'Share' button once the user selection step is complete and the individual(s) with whom the view was shared will be notified. They will see a message in the top right corner in green saying, 'You have new user views'.



Views that have been shared with you will appear in green while expired Views will appear in red.